

CPD Management System Manuals

The CPD group of companies which include Equilibria Services, Equilibria Well Control & CPD International, provide a variety of operational, technical and administrative support services within the offshore and onshore drilling industry.



With the Groups access to many recognized professionals within the industry, the development of Management Systems for new start companies and also existing companies looking to revamp and energize their existing systems has seen an increase in demand from clients. Such customized systems have included:

- Health Safety & Environment Manuals
- Well Control Manuals
- Jack Up & Drill Ship Operating Manuals
- Tender Barges & Semi Sub Operating Manuals

Other available manuals include:

- Management System Policies & Procedures Manuals
- HR Manuals
- Quality Manuals
- Marketing Manuals



CPD Management System Manuals

CPD Manuals

Health Safety & Environment Manuals



Typical structure:

- FOREWARD
- PREFACE
- VISION & MISSION
- CORE VALUES
- HSE POLICY STATEMENT
- **SECTION 1** GENERAL
- **SECTION 2** RELATED DOCUMENTS AND INFORMATION
- **SECTION 3** HEALTH
- **SECTION 4** SAFETY
- **SECTION 5** ENVIRONMENTAL
- **SECTION 6** AUDITING
- **SECTION 7** DOCUMENT CONTROL

Key features include:

- o Customized to fit clients needs.
- o Planning, Safety Observation & Feedback programs.
- o Incorporates behavioural based safety.
- o Permit to Work system.
- o Environmental system in accordance with ISO 14001.
- o Check lists and forms for easy system implementation.
- o Condensed easy to use format (single manual).

Well Control Manuals



Typical structure:

- FOREWARD
- PREFACE
- VISION & MISSION
- CORE VALUES
- **SECTION 1** RESPONSIBILITIES
- **SECTION 2** EQUIPMENT
- **SECTION 3** FUNDAMENTALS
- **SECTION 4** INFLUX CAUSES, DETECTION & CONTROL
- **SECTION 5** INFLUX ANALYSIS
- **SECTION 6** WELL KILL METHODS
- **SECTION 7** SPECIFIC ENVIRONMENTS
- **SECTION 8** DOCUMENT CONTROL
- **APPENDIX A** FORMULA
- **APPENDIX B** CONVERSION FACTORS
- **APPENDIX C** FORMS & CALCULATIONS

Key features include:

- o Customized to fit clients needs.
- o Check lists and forms for easy system implementation.
- o Condensed easy to use format (single manual).
- o Covers both IADC WellCAP and IWCF course requirements.

Jack Up & Drill Ship Operations Manuals



Typical structure:

- FOREWARD
- PREFACE
- VISION & MISSION
- CORE VALUES
- **SECTION 1** RESPONSIBILITIES
- **SECTION 2** ADMINISTRATION
- **SECTION 3** GENERAL OPERATING PROCEDURES
- **SECTION 4** JACK UP SPECIFIC PROCEDURES
- **SECTION 5** DRILL SHIP SPECIFIC PROCEDURES
- **SECTION 6** DOCUMENT CONTROL
- **APPENDIX A** FORMS

Key features include:

- o Customized to fit clients needs.
- o Check lists and forms for easy system implementation.
- o Condensed easy to use format (single manual).

Covers topics including:

- o Roles & Responsibilities
- o Industry Standards
- o Reporting
- o Well Planning
- o Drilling Practices
- o Cargo Handling
- o Rig Moving
- o Emergency Preparedness
- o Dynamic Positioning
- o Intervention with Marine Vessels